**Associate Pastor of Youth and Worship – Job Description**

**Holcomb Evangelical Free Church**

**Holdrege, Nebraska**

**Ministry Description**

This pastoral role is a full-time dual position that provides leadership, direction, and shepherding to the High School and Junior High youth ministries as well as the worship music ministry. The primary focus of this pastoral position will be the youth ministry using about 70% of the Associate Pastor’s time, and the remaining 30% of his time will be used for the worship music ministry.

**Qualifications**

* A growing relationship with Jesus Christ
* A heart for the gospel
* A commitment to the authority of Scripture
* A desire to live authentically
* A servant’s heart
* A team player

**Skills and Abilities**

1. Ability to relate to, shepherd, and disciple students
2. Ability to accurately and practically communicate and teach God’s Word to students
3. Ability to be extroverted initiating conversations and relationships with students
4. Ability to create a fun and attractive youth group community
5. Ability to recruit, oversee, and shepherd adult leaders to accomplish ministry goals
6. Ability to work with and communicate ministry goals to parents and receive their input
7. Ability to sing and read music
8. Ability to effectively lead worship services
9. Ability to develop, direct, and motivate worship teams/bands

10. Ability to relate to and shepherd members of worship teams/bands

11. Ability to manage the administrative tasks and logistics associated with

youth and worship

12. Proven time management skills and ability to prioritize

13. Flexibility to meet the ministry demands of youth and worship as well

as serving outside of them as needed by the church

**Responsibilities**

**Youth Ministry:**

1. Coordinate and oversee High School and Junior High ministry programming

* Plan and oversee Wednesday night Impact Zone and Junior High Youth meetings
* Plan and oversee regular outreach and social events for youth
* Develop and implement a small group discipleship plan for the youth
* Lead youth in camps, mission trips, conferences, retreats, and other special ministry/growth opportunities
* Recruit, oversee, and shepherd adult leaders to accomplish ministry goals
* Connect youth with members and ministries of the church body

1. Develop relationships with the youth of the church and their parents and the youth in our community

* Attend youth activities and sports
* Have an active presence in the schools
* Meet with groups of students for lunch, coffee, soda, etc. to build relationships
* Develop outreach strategies for unsaved students both in and out of the youth ministry
* Schedule regular times for parents to attend a youth event or a parent meeting for the purpose of building relationships, getting to know the youth leadership, and understanding the vision of the youth ministry
* Reach out to new families at Holcomb who have youth group aged students welcoming and informing them of youth ministry opportunities

**Worship Ministry:**

1. In cooperation with the Senior Pastor, plan and lead all corporate worship events

* Plan the order of Sunday Worship, choosing the music and other appropriate means to lead the congregation in worship
* In the same way plan for any other special services the church would have such as Christmas Eve
* Recruit, develop, and direct worship teams/bands for corporate worship
* Facilitate music needs for funerals and weddings

1. Oversee all special music and other contributors for worship services
2. Oversee and manage all technical aspects of the worship services – audio, visual, livestream, etc.

**Overall Ministry:**

1. Be accountable to and report to the Senior Pastor
2. Attend staff and Elders meetings as deemed necessary by the Senior Pastor
3. Provide youth and worship ministry reports at the quarterly and annual business meetings
4. Fulfill any other duties assigned by the Senior Pastor
5. Actively participate in the life of the church and its people
6. Maintain an average of 45-50 hours of work per week with regular days off, holidays, and vacation