



TECHNICAL DIRECTOR JOB DESCRIPTION

Hours: Part Time, up to 25 hours/week, most Sundays required, other hours flexible

Status: Hourly

Supervisor: Associate Pastor for Ministry Development

Description

The Technical Director manages the audio, video, and lighting (AVL) aspects of First Baptist Church's services and special events. The Technical Director provides supervision to the volunteer AVL team and helps create an atmosphere conducive to worship through technical excellence.

Qualifications/Characteristics

- Exhibits a strong walk with God, through a growing relationship with Jesus Christ
- Knowledge and experience with set-up, design, and operation of sound, lighting, video/presentation software and equipment
- Understanding of the software and equipment used for livestreaming and the ability to troubleshoot when there are problems
- Basic understanding of audio and video editing software and concepts
- Knowledge of networking
- Excellent communication skills
- Excellent team building skills
- Ability to multi-task, work independently when needed and meet assigned deadlines
- Willingness to learn and grow in skills and abilities related to this position
- Pleasant and professional personality and appearance
- Undergraduate degree or related experience preferred
- First B involvement is required

Duties

- Recruit and train a team of people who can set-up and operate AVL equipment
- Work with staff and volunteers to plan weekend services and special events
- Schedule team members for weekend services and special events
- Manage and oversee audio, video, and lighting (AVL) equipment, including installation, repair and troubleshooting
- Purchase equipment and supplies in consultation with Pastors and Business Manager

- Ensure equipment is setup for services and special events and is put away after
- May assist in preparing videos
- Attend meetings and trainings when requested
- Other duties as assigned

Physical Requirements

- Able to set-up and adjust audio, visual and lighting equipment
- Able to lift 50 pounds
- Able to navigate a multi-level building