



ASSOCIATE PASTOR FOR CHILDREN & FAMILY MINISTRIES JOB DESCRIPTION

Hours: Full-time

Status: Exempt, Salary

Supervisor: Lead Pastor

Description

The Associate Pastor for Children & Family Ministries focuses on supporting families in their spiritual development and building a team of volunteers to accomplish effective ministry for children from birth to 5th grade.

Qualifications/Characteristics

- Exhibits a strong walk with God and a growing relationship with Jesus Christ
- Develops a vision for children and family ministries and can translate it into a strategic implementation plan
- Encourages and equips volunteer staff
- Is a team player with effective relational and conflict management skills
- Self-starter with a positive attitude
- Maintains confidentiality where appropriate
- Communicates clearly and effectively in written and verbal formats
- Maintains an awareness of current trends in children and family ministries and, with discernment, integrates as necessary
- Possesses a bachelor's degree in a related field, education or ministry degree preferred. Other experience will be considered
- Three to five years of experience in children's ministry, Elementary education, or related field
- Generally agree with and support these statement of faith: See websites – www.abc-usa.org, www.abc-dakotas.org

Duties

- Leads and oversees ministry to nursery, preschool, elementary age children and their families
- Oversees camps, events, retreats, and mission opportunities for children and families
- Strives to build quality relationships with volunteers, parents, and families

- Recruits, develops, and partners with adult leaders and parents to serve in children's ministry
- Meets regularly with volunteers for planning and support
- Partners with parents in a way that supports and equips them in their role as their children's primary spiritual leaders
- Coordinates communication of children & family ministries with staff, volunteers, and parents
- Works with other Next Generation ministry environments to assist in developing a smooth transition from children's ministries into student ministry
- Prepares and maintains budget for Children & Family ministries
- Supervises the children's ministry staff, interns, and volunteers
- Partners with the Lead Pastor and pastoral team to integrate children's ministry strategy with the overall strategy of the church
- Participate in on-going education and training opportunities
- Performs other duties as assigned by Lead Pastor

Other Job Requirements

- Fulltime hours that include Sunday services, two days off during the week
- Available as required on weeknights for meetings and events
- Responds to afterhours emergencies for congregation members or community emergencies