

**First Presbyterian Church
Sioux Falls SD**

Position Description – Paid Non-Ordained Staff

Title: Director of Youth Ministry
Full-time Exempt

Purpose: Designs and implements programs that ignite and nurture the spiritual and relational development of youth beginning at grade 6 from a reformed perspective and in adherence to the PCUSA doctrine. This position provides leadership to grow youth/family relationships with Christ and with First Presbyterian Church.

Accountability: Reports to the Senior Pastor/Head of Staff

Essential Responsibilities:

- Designs, implements, and coordinates programs, activities, and projects that provide developmental opportunities for youth and their families
- Coordinates with Director of Children’s Ministry in order to provide seamless programming
- Develops comprehensive Christian education curriculum for youth, grade 6 and above
- Develops strategies to help youth engage with the larger congregation
- Works with the Head of Staff on the annual confirmation process
- Leads youth meetings in a prepared, coordinated manner to guide spiritual and relational development
- Recruits, trains, and develops appropriate adult volunteers to assist with and participate regularly in youth meetings, activities, and Christian education
- Coordinates and monitors fundraising events to support youth trips and other experiences
- Leads the Youth Ministry Team
- Regularly evaluates progress toward established church priorities and goals, reporting results on a defined schedule to Head of Staff and Session
- Develops and manages Youth Ministry budget
- Must be available to work Sunday mornings and Wednesday evenings, September through May
- Performs other duties as assigned

Basic Requirements:

- Must be a warm, approachable, and enthusiastic person who can relate to all age groups, especially youth and their families
- Must possess character, faith, and skills necessary to effectively minister to the unique strengths and challenges of today’s youth
- Knowledge of principles and methods for curriculum and training design
- Ability to work flexible hours including evenings and weekends
- Time management and organizational skills to accomplish day-to-day responsibilities as well as plan for the future
- Ability to teach the Bible in an engaging and accurate manner

- Exceptional verbal and written communication skills, including fluency in social media platforms
- Ability to maintain confidentiality as appropriate
- Ability to communicate the vision of the church
- Ability to exhibit demeanor appropriate to a place of worship

Education and Experience Requirements:

A combination of education in youth ministry and work experience to satisfactorily perform the responsibilities and duties associated with the position.