



EDMONTON SOCIETY FOR
CHRISTIAN EDUCATION

Pastoral Care Leader (Interim)

The Edmonton Society for Christian Education (ESCE) invites applications for the position of a part-time interim Pastoral Care Leader (PCL) to join our team. This position is filling an opening at our Edmonton Christian Northeast School (ECNS) for a maternity leave contract. There is potential for this position to become a permanently renewed contract subject to performance and maternity leave factors.

Position Summary

The successful candidate will have a passion for making a meaningful impact on the spiritual formation of the next generation. This is an opportunity to join a non-profit organisation with a strong legacy and to work alongside other committed Christians to change the lives of students.

The PCL, working exclusively at Edmonton Christian Northeast School (ECNS), will host chapel events, classroom devotions, provide Christian mentorship, support service opportunities and make other connections within the school community.

Background

Located in Edmonton, Alberta, ESCE serves 1500 K-12 students across three modern Edmonton Christian School campuses. Originating as independent schools in 1949, ESCE has been in a partnership agreement with Edmonton Public Schools since 1999 and continues to provide a high quality Christian Alternative Program in the capital region.

Our mission statement: *“Responding to God’s grace, ECS challenges students through Christ centred education to actively play their role in God’s story.”*

At ESCE we take our mission seriously and we see the position of the Pastoral Care Leader playing a meaningful role in that mission.

The PCL has been an integral part of the school community at ECNS for nearly four years.

Qualifications

A Pastoral Care Leader is a staff member of Edmonton Christian Schools who:

- models Christ-like living,
- has a shepherd's heart,
- has training in pastoral care,

- has theological training,
- possesses exceptional communication skills,
- is responsible and self-motivated,
- is comfortable working with children of various ages (Kindergarten - Gr. 9),
- is in agreement with our [statement of faith](#),
- is able to connect with the student population, the school community, and the wider Christian community, including churches, external agencies and Edmonton Public Schools

Roles and Responsibilities

The Pastoral Care Leader is not intended to replace the role of the classroom teacher(s) as a spiritual leader and role model. The PCL will maintain effective relationships with individuals on all sides – students, parents, colleagues, and visitors – therefore their approach must be adaptable.

The PCL, in priority,...

1. Prayer Room devotions

- a. facilitates interactive prayer time with classes; Lectio Divina, listening prayers, etc. to allow students deepen their personal relationship with Jesus

2. Christian mentorship - personal and spiritual concerns

- a. is welcoming and available, creates relationships with students so they will have a person to turn to when they have questions or concerns
- b. identifies and provides opportunities for spiritual nurturing

3. Crisis management

- a. is available for moral and spiritual support in times of crises, such as accident or death, and remains present later, when other crisis-support people are no longer available but recurring concerns surface
- b. works with the ESCE Christian Family Therapist to assist students and make referrals to available supports when required

4. Chapels and other assemblies

- a. assists in providing large group spiritual discipleship in line with the restorative character of our Christ-centred vision and mission
- b. Engages students in leadership opportunities, providing them opportunities to develop their gifts in music, speech and other areas

5. Connecting students to the larger Christian community

- a. assists students and their families in connecting with wrap-around services specifically connected to students' spiritual and emotional welfare

- b. helps to facilitate student connections with churches

6. Service learning

- a. works alongside the assistant principals in helping teachers incorporate service learning into their units; connecting meaningful, on-going service to the community

Evaluation and Accountability

The PCL will set realistic yearly goals, collaborate with the administrative team to receive input and support, and will have ongoing conversations to determine successes and areas for growth or renewed approaches.

The PCL will report on his/her specific work to the assistant principal and the ESCE Executive Director, who will report to the board to demonstrate alignment with the vision and mission of our schools.

Hours, Compensation, and Benefits

Hours

This is an interim part-time position with the expectation of 12 hours a week spread over 4 days at the school (during school hours) with some flexibility depending on school closures due to PD days and school breaks.

Salary and Schedule

Salary will be in the range of \$1,500 - \$1,850/mo determined by experience & qualifications. This position follows the school calendar; 10 months of the year (Sept-June). Salary is not paid over the summer months (July & August).

Benefits and Vacation

There are three weeks paid vacation during the school year; two weeks for Christmas break and one week for spring break. No additional vacation time will be accrued.

There are no health benefits associated with this position.

Supervisor(s)

Executive Director of ESCE and ECNS Assistant Principal or their designate.

Applying

For more information about the ESCE, our values, history, and beliefs, please visit the webpage we direct prospective families to: edmchristian.org/infovideo.

To apply, submit your cover letter and resume to apply@edmchristian.org.

Closing date for applications is **November 18, 2022**.

Start date of this position is estimated to be January 9th but is dependent on the current PCL's maternity leave commencement. Therefore, it could be as late as February 6th.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

Disclaimer: *The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of candidate. Candidate may be required to perform duties outside of their normal responsibilities from time to time, as needed.*