

PASTOR OF STUDENT MINISTRIES

Grace United Methodist Church
433 E. Main Street, Hummelstown, PA 17036

Position Description: Pastor of Student Ministries

Status: Full-time, salaried

Benefits: Health Insurance, Pension, Continuing Education Funds

Anticipated Start Date: January 1, 2024

General Purpose of the Position:

The primary focus of the Pastor of Student Ministries is to build young disciples for Christ by developing and implementing a comprehensive approach to youth ministry (in the areas of group building, worship, discipleship, mission, and outreach) while serving as a spiritual leader and role model. In this leadership position, the Pastor of Student Ministries will seek to encourage and network the Congregation in its support of Student Ministries through volunteer recruitment as well as occasional preaching and teaching opportunities.

Organizational Relationship and Supervision:

The Pastor of Student Ministries reports directly to the Senior Pastor. The Pastor of Student Ministries also works in consultation with the Executive Director of Connectional Ministries, in order to ensure coordination and cooperation across the various Grace Church ministries. The Pastor of Student Ministries will be responsible and subject to United Methodist polity and doctrine, informed by the United Methodist *Guidelines for Youth Ministries*, local church policy as determined by the Charge Conference, Executive Director of Connectional Ministries, Senior Pastor, and Staff Parish Relations Committee.

Primary Tasks:

- GUMY (Grace United Methodist Youth, grade 7-12) Organize, lead, and run weekly GUMY events.
- Coordinate and schedule meetings needed to support the youth program (advisor meetings, youth leadership meetings, etc.).
- Coordinate teachers, materials, refreshments, and seasonal programs for youth Sunday School (grades 7-12) in concert with church programming.
- Coordinate a fall retreat for youth (grades 7-12).
- Schedule and manage the youth calendar on an annual basis. Ensure communication of youth activities to eliminate church facility scheduling conflicts.
- Develop an effective youth ministry outreach/missions plan.
- Establish weekly after-school gatherings.
- Recruit, train, and shepherd adult volunteers who work with youth in all aspects of youth ministry and ensure adequate volunteer support and adult-to-youth ratios.
- Recruit youth members and mentor youth in developing their leadership skills.
- Participate and have an active involvement in Salt and Light Ministries.
- Work closely with the Communications Specialist and Operations Manager to communicate youth activities to the church congregation and maintain an active social media presence.

- Keep adequate records of youth participation and manage the youth ministry budget, including fundraising responsibilities.
- Authority over special groups (i.e. Bible studies, GUMY Leadership Team, etc.)
- Make yourself available to youth in various ways (i.e. attendance at extracurricular activities, visitation of families of youth, times of crisis, etc.)
- Participate in monthly staff and leadership meetings.
- Complete Assigned Duties from Senior Pastor in related ministry areas.

Requirements:

- Must live or relocate within a 25-mile radius of the church.
- Commensurate Education
- Demonstrated experience in children/youth ministry

Required Documentation:

1. Educational Transcripts including College and/or Seminary
2. Two professional references and Two Personal References
3. A Statement of faith, call, and personal vision for Ministry
4. PA. State Police Background Check, Child Abuse Background Check, and FBI Fingerprint Background Check (These must be completed before employment can begin)

Interested applicants should forward their resumes to Tammy Houck, Executive Director of Connectional Ministries tammyhouck@gracehummelstown.org