

Water Street Mission Job Description

Spanish-Speaking Spiritual Director & Chaplain

For Water Street Mission to fulfill its mission and purpose, it is critical for all staff to participate in the development and maintenance of a healthy Christian Community. By living out our faith with one another and creating a space where our guests are invited to experience that community with us, we participate in lives being restored. Even as some positions have minimal direct contact with guests, each staff member has an essential role in forming and maintaining Christian community. The love of Christ, evidenced in our Water Street community, is the real impetus for change with our guests.

Job Summary:

The Spanish-Speaking Spiritual Director & Chaplain is an evening-based role that involves providing spiritual guidance, counsel, and support to the guests at Water Street Mission and its ministries. This individual will be involved in leading evening chapels and hosting Spanish-based teaching and classes/groups. The Spiritual Director will be responsible for promoting spiritual wellbeing by meeting with individuals for pastoral care, spiritual direction, and healing ministry.

FLSA: Full Time, Non-exempt

All Water Street Mission staff must be:

- Willing to sign the Water Street Ministries' Statement of Faith
- A current and active member and/or regular attendee of a local church.
- Able to fully support the Water Street Mission's core values and ministry philosophy.

Essential Functions:

Culture and Values

- Share the Good News of Jesus Christ in words and actions with people we serve, communicating hope and dignity.
- Walk alongside fellow WSM staff in Christian community as we journey toward maturity.
- Encourage restoration in the lives of coworkers and guests, recognizing we are each restored by God to become restorers.
- Work in full coordination with other WSM staff at all times to identify, report and respond appropriately to any potential threats to the safety and wellbeing of guests.

Role Specific Responsibilities

- Speak both English and Spanish proficiently.
- Encourage and equip the spiritual formation of guests in an ecumenical environment.
- Ensure guests, especially Spanish-speaking guests, receive appropriate spiritual care in times of personal crises.
- Lead spiritual formation groups and classes for Spanish-speaking guests.
- Walk with guests on their spiritual journey, building awareness of God in the midst of emotional upheaval and trauma.
- Support guests' spiritual journey by providing pastoral care, spiritual direction, and healing ministries.
- Build relationships with guests by engaging them informally in various areas of campus.
- Teach/lead evening chapels in English, up to two times a week.
- Document brief meeting notes after any session with a guest.
- Participate in Pastoral Care and Community Resources meetings, as appropriate.
- In coordination with Community Resources and WSM leadership, participate in initiatives that resource other WSM ministries through the Spiritual Care Team, as well as those that connect

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- WSM to the greater community.
- Other duties as assigned.

Education and Experience:

The Spanish-Speaking Spiritual Director & Chaplain position requires some level of professional experience or certification. Preference is given to those with an associate degree in Biblical Studies, Theology, Pastoral Studies, Ministry, or another relevant field. A professional and/or academic certification in Spiritual Direction would also meet this educational requirement. In addition to the required education, a successful candidate should have at least five years of experience in pastoral/spiritual care. Fluency in Spanish and ministry experience with marginalized people groups are essential.

Reports To: Director of Pastoral Ministries

Key Internal Relationships:

Community Resources Team

Physical Demands:

Occasionally = 1%-33%; Frequently = 34%-66%; Continuously = 67%-100%

The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of this position.

- Stand, walk, or sit- *Continuously*
- Use of fine motor skills- *Continuously*
- Bend, squat, kneel, and reach- *Occasionally*
- Lift and/or move up to 50 pounds- *Occasionally*
- Weekend and evening availability- *Continuously*

Christian Life:

Water Street Mission is a privately funded 501(c) 3 non-profit, evangelical Christian ministry. Our designated purpose is religious, and we are a Christ-centered ministry that is dedicated to sharing the Gospel and helping the homeless and impoverished. We consider every position to be essential in the fulfillment of our ministry and purpose statement. As such, each employee must have a relationship with Jesus Christ as their personal Savior and Lord. All employees must:

- Be able and willing to share the Gospel and participate in the ministry activities of Water Street Mission.
- Subscribe to the Water Street Mission Statement of Faith and Qualifications of Employment upon hire and continuously while employed.
- Adhere to the Water Street Mission Employee Handbook.

My signature below acknowledges that I have read and understood the job description as described herein and I can perform that which is required under Physical Demands unless otherwise noted. I understand that this job description is not all-inclusive and that employment is at-will.

Signature

Print Name

Date