

Director of Discipleship & Worship Ministries

Grace Life Baptist Church (Cypress, TX)

Mission Statement:

We exist to evangelize with the Gospel, disciple in the Gospel & commission for the Gospel.

Job Description

The Director for Discipleship and Worship Ministries will oversee our discipleship ministries (Adult Sunday School, Life Groups and Worship). This role requires a passion for multidirectional discipleship development (recruiting potential leaders, growing new leaders and equipping existing leaders) and practical stewardship (leading and/or participating in key ministry teams, such as, deacon team, finance team, worship team, etc). The right leader will possess a pastoral heart, a passion for gospel ministry, and proven skill in organizational leadership through relationships and timely communication.



General Responsibilities

- Be a growing Christian, individually & corporately as a Grace Life member.
- Be an engaged Christian husband and father serving your spouse (and children).
- Be detailed, punctual, responsive & gracious to the sheep entrusted to Grace Life.
- Be an evangelistic disciple-maker.
- Be relationally present and engaged in Grace Life, Sundays and throughout the week.
- Be the “lead worshiper” in leading Grace Life’s congregational worship.

Leadership Responsibilities

- Help shape church and staff culture through healthy presence and effective communication that casts vision, creates unity and advances the mission.
 - Consult, assist and troubleshoot with team leaders regarding their ministries.
 - Shepherd ministries for philosophical alignment, effectiveness & future growth.
 - Provide oversight to ministry leaders, adult SS teachers & Life Group leaders.
 - Work with the lead pastor and elder team in the development and implementation of short and long term strategic planning for the church
- Lead & Strategize with Volunteer Ministry Teams to Organize Church-Wide Events:
 - Community Outreach: Easter Egg Hunt, Easter Service Christmas Eve Service

- Discipleship Events: Evangelism Training, Marriage/Parenting Seminars, etc
- Manages the Operations of the Church
 - HR: in consultation with the elders review policies & procedures
 - Facility: provides leadership over leases, operations, equipment, and maintenance
 - Child Protection Policy & Security Team: ensure compliance and oversee logistics
 - Manage all church legal matters
- Works with the Church Treasurer & Finance Team to manages finances
 - Review expenses of ministry leaders to evaluate spending
 - Standing member of the Finance Team
 - Liaison between the elders and Finance Team



Pastoral Responsibilities

- Provide pastoral care (e.g. counseling, funerals, hospital visits, weddings)
- Lead a Life Group
- Participate in staff meetings
- Preach as needed

Qualifications:

- Biblically qualified according to 1 Timothy 3 and Titus 1
- In alignment with our doctrinal statement and core values of Grace Life
- Lives out the mission and culture of Grace Life
- Grasps the vision of empowering members: leads, equips, delegates & inspects
- Relational
- Passionate about reaching unchurched individuals with the gospel
- Models a work-ethic, punctual
- Multi-directional leader:
 - able to develop and implement strategies across ministry areas
 - able to successfully oversee multiple ministries and people simultaneously
- Healthy relationship with the lead pastor

Essential Leadership Skills:

- Biblical Theology
- Bible Teacher
- Goal-setting skills
- Strong organizational skills, attention to detail and a commitment to excellence
- Ability to create and manage systems for a growing church.
- Ability to break down large projects into manageable steps
- Excellent written and verbal communication

Essential Technical Skills (or an aptitude to learn):

- Musical (vocally and/or instrumentally)
- Planning Center
- ProPresenter
- PC Operating system
- Google Drive

What Success Looks Like

- Volunteers are equipped, heard and are comfortable speaking about their needs.
- Volunteers are flourishing as disciples in the areas where their gifts are used.
- The church as an organization is well-led and well-managed.
- Elders and deacons have timely, accurate information about finances and ministries
- The systems and structures are working well and regularly refined for effectiveness.

Grace Life & Aligned Ministries:

- 9 Marks, The Gospel Coalition, Desiring God
- Pillar Network, Southern Baptists of Texas Convention, Southern Baptist Convention

Grace Life & Musical Resources

- Getty Music, Sovereign Grace Music, Shane & Shane
- Hymns, Cityalight, Hillsong

Education: Bachelor's degree, experience preferred

Expectations & Compensation

- Hours: 45+ per week
- Salary: to be determined based on experience and stage of life
- Benefits: 15 vacation days per year (includes three Sundays) additional days with additional years, 12 days off for major holidays, 10 sick days; expense account; retirement match; mileage reimbursement, and a laptop.
- Reports to Lead Pastor
- Full-Time Minister (Exempt)

Grace Life is a multi-ethnic, Christ-centered, gospel-driven church.

Multi-ethnic. Because Cypress is part of the larger Houston metro area, we reflect the diversity of our community. Many of our members are bilingual. It's not uncommon to hear Spanish and even a couple other languages spoken in our lobby. We translate the second service message into Spanish (via headsets). Our membership consists of the following: 12% African-American, 10% Asian, 47% Anglo and 31% Latino.

Christ-centered. We practice consecutive expository preaching, alternating between the Old & New Testaments, and believe that the ultimate aim of each passage is our Lord and Savior Jesus Christ. We desire our preaching and worship to be Christ-centered. Keeping our hearts and minds focused on Christ helps maintain the unity of the body that the gospel creates between believers.

Gospel-driven. The gospel (not programs) drives our discipleship model of ministry. We use programs, but programs are only helpful to the extent that we are grounding believers into the Gospel.

What it's like to live in Cypress:

This suburban community, situated in the greater Houston area, offers a unique blend of urban convenience and small-town charm. Cypress is known for its diverse communities and neighborhoods, each offering a unique living experience. Grace Life reflects the diversity of our community. Additionally, Cypress is home to our highly regarded public schools, with the Cypress-Fairbanks Independent School District (CFISD) being the largest school district in Texas. CFISD is known for its commitment to academic excellence and a wide range of extracurricular activities. If your spouse is looking for a job, the Cypress/Houston job market has experienced significant growth. Living in Cypress means you'll have plenty of opportunities to enjoy the outdoors through parks, trails, and recreational facilities.

To Apply:

- Please submit a resume, cover letter and three references to jmosier@gracelifebaptist.org
- Applications will be reviewed on a rolling basis until the position is filled.