

## **Introduction**

The Affiliate Director must pursue an active and growing relationship with God. The Youth Unlimited | Youth for Christ Nova Scotia (YUNS) Affiliate Director's primary objective is to meet the needs of the local youth in the area by equipping staff and volunteers to run relevant programs and by partnering with others to make life-long followers of Jesus Christ.

The Affiliate Director shall be of reputable Christian character and must subscribe to the YFC Canada Statement of Faith and Community Covenant and all relevant policies. The Affiliate Director is responsible to the Associate Director of Chapter Development and the local Steering Committee for the management and the direction of the activities and affairs of YUNS, including development of all programs and the overall spiritual welfare of the organization.

## **Youth Unlimited Nova Scotia**

YUNS was launched in Lower Sackville, Nova Scotia in 2017 and has been expanding to support the broader province ever since. Since the beginning, our Youth Unlimited workers have sought to meet the needs of young people where they are - socially, spiritually, physically, and mentally. We have always sought to be relevant and proactive to reach teens in the culture in which they live and to act as a signpost to God within their world.

## **Position Scope**

### **SPIRITUAL AND PERSONAL DEVELOPMENT**

- Is a faithful and contributing member of a local church.
- Pray for and with YFC Canada Team.
- Pursue an active and growing relationship with God.
- Spend time in spiritual reflection and development and take annual spiritual retreat.
- Become a credentialed member of the YFC religious order (i.e. Completion of the YFC Canada Credentialing process within 2 years of start date).
- Attend YFC Regional, National and Leadership Conferences each year.

- Participate in training and development courses, conferences and workshops as approved by supervisor and the local steering committee.
- Participate in Equipping Conversations training if required.
- Establish relationships for accountability and mentoring.

#### STAFF / VOLUNTEERS

- Work with area youth workers to facilitate their presence in the community alongside YFC staff.
- Create relevant discipleship communities for the youth served by Halifax Area YU/YFC, engaging the local church as much as possible.
- Recruiting new staff and volunteers and equipping them to develop programs to meet community needs.
- Supervise volunteers and staff. Overseeing specialized training for volunteers in leadership roles.
- Guide volunteers in developing a personal ministry based on developing their individual gifts and abilities.
- Ensure ongoing staff development of team members, including credentialing.
- Perform regular staff reviews.
- Supervise of all staff under the care of their ministry.
- Implement a yearly staff and steering committee off-site meeting for spiritual rejuvenation, team development, and planning.
- Providing counsel and guidance to others based upon Christian values and teachings.
- Mentoring and encouraging others in personal Christian understanding, values, character and lifestyle.

#### DIRECT MINISTRY

- Surveying the needs of youth in the community through engagement and seeking ways to meet them, including the development of programs.

- Work in partnership with area Youth Workers, Youth Ministries and other like-minded partners to:
- reach our evangelism and outreach goals, including challenging and equipping Christian youth to reach out to their peers.
- make contacts with principals, teachers and resource agencies in the area, striving to network with them whenever possible.

#### ORGANIZATION / ADMINISTRATIVE

- Meet with Steering Committee monthly for accountability, planning, vision casting, ministry development and fundraising (train, equip, and pastor members of Steering Committee in order to serve best in their areas of gifting.)
- Attend all Steering Committee meetings and report on matters relating to YUNS programs, personnel, finances and facilities.
- Sit as an ex-officio member of all committees established by the Steering Committee.
- Assist in recruiting Steering Committee members.
- Develop, on an annual basis with staff assistance, a strategic plan to further the vision of YUNS.
- Work with Senior Director of Operations and the Steering Committee to establish a local Youth for Christ Canada Chartered Chapter.
- Meet weekly with supervisor for supervision and accountability.
- Keep records of Ministry activities and events as well as stats required to complete the Annual Ministry Review.
- Attend monthly YFC Canada staff calls.
- Supervise the general operations of YUNS Affiliate administration.
- Assist in developing and monitoring the YUNS annual budget.
- Supervise, assist the development of the Steering Committees' annual budgets.
- Oversee the general administrative activities of YUNS satellite operations.
- Adhere to YFC Canada's policies and guidelines.

- Adhere to all applicable government regulations.
- Ensure that adequate and properly maintained facilities and equipment are available for YUNS programs and staff.

#### FUNDRAISING & COMMUNITY RELATIONS

- Coordinate fundraising and be accountable for budgeted Affiliate programs and expenses.
- Maintain regular communication with supporters, churches, and community leaders, sharing with them the impact of YUNS ministry programs.
- Partner with other likeminded ministry and community organizations to promote synergy of activities while advancing YUNS evangelism and outreach goals.
- Supervise all mailings and communications issued under YUNS.
- Engage community groups and churches to raise the profile of YUNS.
- Oversee and provide leadership for the fundraising events of the Steering Committees.

#### PERSONAL PARTNER DEVELOPMENT

- Personal partnership development – which includes securing and maintaining a sound base of financial & prayer partners to a level sufficient to fund the salary and immediate costs of this position.
- Establishing a Ministry Partner Development Plan and keeping regular contact with ministry partners through a news/prayer letter, visits, phone calls, etc.
- Gathering financial and prayer support from the Christian community.
- Build a base of prayer partners and keep them updated through regular communications and prayer request. Encourage prayer partners to pray for youth in Canada and globally.

#### **Youth Unlimited Nova Scotia Core Values**

The Affiliate Director will model and champion these values:

### ***Community Impact***

*‘Develop Positive Community Impact and Awareness’*

We want to be known for making a positive impact in our local community. This involves innovative and effective ministry across Nova Scotia. It also means getting the word out to the community about the important work with which we are involved.

### ***Spiritual Vibrancy***

*‘Pursue Vibrant Spirituality: Bible based, Christ centered, Spirit led’*

It is imperative that our organization exudes Christian spiritual vibrancy. This means that both as individuals and as a collective, we are:

- Bible based - the Scriptures are the foundation of our beliefs
- Christ centered - we focus on following in the steps of Jesus
- Spirit led - we listen to God and follow his leading

### ***Youth Discipling***

*‘Impact and Disciple Youth for Jesus Christ’*

Our purpose is to call young people to become life-long followers of Jesus. We develop relationships with youth through our programs that ‘go where the youth are’. Working together with like-minded partners, we are seeking to help young people to:

- Pursue a godly lifestyle
- Be devoted to the Word of God and prayer
- Have passion for sharing the love of Christ

## ***Leader Developing***

*'Equip Christian Youth and Leaders for Relevant Youth Ministry'*

We believe in the power of a generation of young leaders. It is crucial to empower young people to lead with their gifts, through coaching and giving them opportunities to lead. We want to be champions of teenagers, but also young adults, volunteers and youth pastors.

## ***Operational Integrity***

*'Maintain Financial, Operational, and Accountability integrity'*

We strive for excellence in stewarding our financial resources responsibly, with integrity and transparency to our partners. We believe that how we operate as an organization is an important aspect of our ministry.

## **The Ideal Candidate for Affiliate Director**

The ideal candidate possesses exceptional Christian leadership skills and has a passion for seeing Nova Scotia's youth realize their inherent value and potential. The Affiliate Director's ability to shape the scope of YUNS impact in the community is limited only by their performance and creativity. The successful candidate will succeed in the unique environment if they:

- Have a vibrant, mission-minded faith.
- Are a proven leader with the ability to inspire vision.
- Demonstrate mature theological / biblical understanding.
- Possess collaborative people management skills.
- Have well documented strategic thinking and planning abilities.
- Have a passion to advocate on behalf of all youth.
- Possess sound fiscal management and financial development abilities.
- Comfortable with raising organizational funds by approaching government, foundations, and corporations.
- Are committed to continuous learning.

- Have excellent organizational and administrative abilities.
- Are a self-starter and have a strong work ethic.
- Possess strong written and verbal communication skills.
- Are committed to work / life balance.
- Have the ability to build and utilize a team to accomplish mission.
- Are committed to caring and providing direction for staff members and volunteers.
- Are committed to working together with community stakeholders.
- Are committed to building the Kingdom of Christ.

### **Why Consider This Position**

- You can make an impact on the youth of Nova Scotia through YUNS.
- YUNS is a growing, established ministry within the organization.
- You will have substantial freedom, authority and accountability.
- You will be surrounded and supported by an experienced and committed staff.
- There is considerable opportunity to shape and develop emerging leaders.
- You will be supported by a solid national organization structure.
- You will be provided significant learning and growth opportunities.
- You are joining one of the most committed and capable team of youth workers in the world.

Learn more: <https://yfc.ca/nova-scotia/> or <https://yfc.ca/>

### **Is This You?**

Do you see how you can foster a flourishing work environment through staff development and community interaction that will allow us to be increasingly effective in transforming the lives of young people? If so, we would welcome the opportunity to discuss your vision and mission as Affiliate Director to connect our Youth with the love of Jesus. If you have any

questions about the position, please email John Rempel at [john.rempel@yfc.ca](mailto:john.rempel@yfc.ca). To apply, please click "apply now" in the top right corner of this page.