



PILGRIM
CONGREGATIONAL
CHURCH

Job Description
Associate Minister: Youth and Family Pastor
Pilgrim Congregational Church
Pomona, California

The Associate Minister, under the supervision of the Senior Minister, is responsible for coordinating and leading programs for youth (infant-12th grade and including college students/young adults) and families while also providing support and assistance to the Senior Minister. This role is **full-time** (estimated at 40 hours/week) with salary commensurate with education and experience, benefits, paid holidays, and vacation.

Qualifications:

1. Theological and ministerial training (MDiv or related degree)
2. Must have good organizational, communication, and interpersonal skills
3. Previous experience in children's, youth, or family ministry
4. Willing and able to develop and grow programming
5. Willing and able to recruit and train volunteers
6. Experience in teaching and developing curriculum for multiple age groups
7. Must maintain a high degree of confidentiality
8. Must be motivated to work with volunteers
9. Spanish language skills desired

Responsibilities:

1. Youth Ministry (infants - 12th grade and including college students/young adults)
 - a. Work with senior minister and Pilgrim's Board of Christian Education to determine mission and vision of youth program
 - b. Create a consistent and relationally focused weekly program
 - c. Provide avenues for faith development and exploration
 - d. Prioritize one-on-one relationship development for mentoring
 - e. Plan and lead service projects
 - f. Find curriculum that is developmentally appropriate and inclusive
 - g. Prioritize family (parent/guardian) involvement and resourcing
 - h. Recruit and train volunteers
 - i. Maintain protocols and background checks for relevant youth workers
 - j. Utilize social media and other platforms to enhance connection and expand reach of youth programs
2. Family Ministry
 - a. Work with senior minister and Pilgrim's Board of Christian Education on a vision and plan for family ministry
 - b. Coordinate monthly activities for families
 - c. Resource families with helpful material
 - d. Utilize social media to expand reach of family ministries



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3. Other Ministries

- a. Work with Senior Minister and other church leaders in the development of worship planning, service projects, church growth, and musical programming that will appeal to a broader and younger demographic
- b. Other duties as assigned by the Senior Minister

About Pilgrim

Mission

Pilgrim Congregational Church is an independent community of Christian faith, which glorifies God through worship and service to others, respects individual spiritual growth, and inspires compassionate fellowship.

Vision

Pilgrim is the spiritual home of our community where all people are welcomed, known, and loved.

For more information about Pilgrim, please visit our website at PilgrimChurchPomona.com.

How To Apply: If you are interested in applying for this position, please email an updated resume and cover letter to the following two people: Patrick Horn (Senior Minister), Patrick@pilgrimchurchpomona.com and Andrew Olson (Search Committee Chair) adolson1988@gmail.com.

In the subject line of your email, please make sure to identify the position you are applying for and your name (ex. Associate Minister – Last Name). In your email or on your resume, please make sure that you provide a phone number where we can easily reach you.

The deadline for applying is January 31, 2025, though review of applications will begin when received.

Pilgrim Congregational Church
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