

# Senior Pastor

## Carlock Bible Fellowship Church

### Position Description

Primary Purpose: The Senior Pastor is to provide spiritual and pastoral leadership to the congregation of Carlock Bible Fellowship Church (CBFC). He is to lead the congregation in pursuit of its Purpose, Vision and Process as determined by the Church Board and affirmed by the congregation. He is to equip the congregation for the various works of service through shepherding, preaching/teaching and leading.

Responsible to: Church Board

Position Overview: The role and responsibilities of the Senior Pastor are varied and far reaching. The position calls for a man who is gifted in communicating God's Word, both by example, preaching and teaching, making the truth accessible to the hearts and minds of a multigenerational congregation. Working with the Board to articulate the Vision, Purpose and Process for the Church, and to lead a Pastoral Team of lay volunteers in pursuit of those goals. He is a man with compassion and a desire to see people come to know Jesus Christ as Lord and Savior along with the ability to develop unity of the Spirit within the church as he equips the saints for the work of ministry.

Position Status: Full-time Employee

Position Competencies:

1. Born again relationship with Jesus Christ demonstrated by a life of obedience to the precepts of the Bible.
2. Demonstrates a life submitted to Christ through life style choices, words, and practices.
3. Graduate Degree in Pastoral or Biblical Studies.
4. Able and willing to be licensed by the Fellowship of Evangelical Churches.
5. Able to lead, alongside the board, the CBFC volunteers and committees to accomplish the Vision, Purpose, and Process of CFBC.
6. Meets the Qualifications of an Elder as outlined in I Timothy 3:1-7 and Titus 1:5-9.

7. Willing and able to work a flexible schedule, responding to congregational needs as recognized.

Position Responsibilities: In general order of priority

1. Preaching /Teaching/Worship

- Plan, in advance, and implement a weekly Sunday morning Gathering Preaching schedule,
- Primary speaker for Sunday Morning Worship Gatherings.
- Plan and lead, or recruit others to lead, a Bible Study or group learning time, as agreed upon by the Board.
- Implement a weekly work schedule that allows for designated preparation time.
- Ensure that worship gatherings are effective and honoring to the Lord.
- Incorporate the Lord's Supper on a regular basis and guide the worship service with prayer and other ministry focus as needed.

2. Shepherding/Pastoral Care

- Conduct baptisms and funerals, pre-marital counseling and weddings for CBFC members, regular attenders, and their families as requested and appropriate.
- Provide care for the spiritual, emotional, and physical needs as needed in partnership with other church leaders.
- Provide counseling as appropriate, referring to professionals those needing more extensive help.
- Provide home, hospital and/ or other visitations as able and appropriate. Recruit others to assist in this ministry.
- Be consistently praying for the congregation and involved with the prayer team as the congregation communicates their prayer needs through developed methods of communication.

3. Leading/Discipling

- Working as the Spiritual Head with the Church Board, he is able to articulate the Vision, Purpose and Process for the Church, and to lead a pastoral team of lay volunteers in pursuit of those goals. He will also work with the Board in maintaining that church process, articulating the vision, and purpose and act as the key champion in implementing the process, vision, and purpose.
- Provide support, planning, encouragement and leadership for the volunteers involved in worship services.

- Meet weekly with the Worship Director and Lay volunteers to be informed and involved in the content, style, and structure for each weekly gathering.
- Meet as needed with the Worship Team volunteers and Adult Ministry Team volunteers.
- Be involved in a proven discipleship process where new and established believers can grow in faith, grace and knowledge of Jesus Christ; empowering them to be leaders.
- Uphold the CBFC constitution, suggesting change as appropriate. Maintain the church affiliation with the Fellowship of Evangelical Churches, attending the annual conference as able.
- Participate as a key member of the Church Board. Attend other Boards and or ministry team meetings as necessary and appropriate.

#### 4. Outreach and Community Involvement

- Maintain a healthy relationship with key leaders and service organizations in the community.
- Equip and mobilize key leaders and volunteers for outreach and evangelism; locally, nationally, and internationally.

#### 5. Other Ministry areas of importance

- Devote time to personal development including spiritual, mental, and physical well-being.
- Personal involvement in other ministries.
- Attend workshops or other professional enrichment opportunities as approved by the Church Board.
- Serve in other outside Ministry Opportunities as encouraged and approved by the Church Board.

The intention of this ministry position posting is not intended to portray an exhaustive set of check points but it should give any prospective Senior pastor a general idea of expectations. The unique gifts, personality, calling and direction of the Holy Spirit are always key elements in determining the ministry God is directing the lead pastor to be involved in. The position aspect identifies some priorities and provides areas for discussion concerning philosophy of ministry etc.

6/6/2024

