



**MCKERNAN BAPTIST CHURCH  
CHILDREN'S MINISTRY PASTOR  
FTE - 1.0**

**I. POSITION SUMMARY**

The position is posted as FTE 1.0; however, an ideal candidate able to serve at a minimum of FTE .8 may be considered. The Children's Ministry Pastor will provide leadership and direction for all aspects of Children's Ministry at McKernan Baptist Church (MBC). Reporting directly to the Senior Pastor or designate, the Children's Ministry Pastor will provide vision for and develop, implement, and administer the large group/small group programs for children from birth through grade six. The Children's Ministry Pastor will provide oversight for various levels of ministry leaders which may include: the Children's Ministry Associate, assistants, and volunteers. She/he will serve with the other pastoral staff in coordinating all ministries to facilitate the smooth delivery of integrated or parallel services on a church-wise basis. She/he may have the opportunity to fulfil pastoral roles such as preaching, premarital counseling, officiating weddings, funerals, visitations, or pastoral counseling.

**II. KEY RESPONSIBILITIES**

- 1) Provide leadership, articulate and integrate the vision for the Children's Ministry that reflects the overall mission and policies of MBC.
  - ✓ Provide spiritual shepherding and oversight to the Children's Ministry, including children and parents.
  - ✓ Develop the structure and programs for families and children in conjunction with the vision and goals of the church and its ministries.
  - ✓ Maintain an effective working relationship with the pastoral team in the overall operations of the church in coordination with the other church ministries.
  - ✓ Initiate and develop new ministries and programs to meet the needs, fulfil the potential, and accomplish the vision of the church.
  - ✓ Implement neighbourhood connections, outreach, and programs as fitting within the vision of the church.
- 2) Coordinate overall organization, design, communications, and oversight of Children's Ministry programs ages birth to grade 6.
  - ✓ In conjunction with ministry leaders, develop, implement, and administer programs for children, families, and staff in specific areas/departments of the Children's Ministry.

- ✓ Where specific programs or materials are not available or developed, work with ministry leaders on development, implementation, and administration of new programs and/or curriculum.
  - ✓ Develop, implement, and evaluate programs, policies, and procedures specific to the Children's Ministry.
  - ✓ Develop and provide information about the specific ministry program for parents, families, volunteers, pastoral staff, and the church.
  - ✓ Develop the relationship with the McKernan Child Development Centre, and work in partnership involving shared space.
- 3) Coordinate the recruiting, screening, and equipping of ministry leaders for Children's Ministry within established church policies and guidelines.
- ✓ Give strategic leadership to the development of the Children's Ministry leaders.
  - ✓ Define and delegate responsibilities.
  - ✓ Provide training and instruction.
- 4) Maintain fiscal and material responsibility and accountability
- ✓ Prepare and manage the annual budget for the ministry.
  - ✓ Provide wise stewardship of funds and resources allocated to the ministry.
  - ✓ Collaborate with the Facilities Manager in the effective use and maintenance of the facilities.
- 5) Compliance with and acceptance of the Employee Handbook
- ✓ Includes becoming a member of MBC.
  - ✓ Includes compliance with the MBC Safety Program.
  - ✓ Includes current Vulnerable Sector Police Check.
- 6) Perform other duties, to be determined jointly with pastoral staff; these may include pastoral roles such as preaching, premarital counseling, officiating weddings, funerals, visitations, and pastoral counseling.

### III. **SUPERVISION**

- ✓ Supervision will be provided by the Senior Pastor or designate.
- ✓ Supervision will be provided to the Children's Ministry staff and volunteers.
- ✓ All supervision will be in accordance with church policies and guidelines.

### IV. **QUALIFICATIONS**

#### Spiritual

- ✓ Has a personal relationship with Jesus and is actively growing in that relationship.
- ✓ Fulfills the Biblical qualifications of a leader as outlined in the MBC Constitution in Appendix 6.
- ✓ Spiritual gifts and/or natural competencies: leadership, administration, equipping, teaching, connecting, adaptability, and shepherding.

#### Other

- ✓ Minimum post-secondary degree/diploma and/or Bible training, preferably in an area related to children's education.
- ✓ Experience in children's ministry leadership will be an asset.
- ✓ Active driver's license equivalent to Alberta Class 5.

V. **TO BE DISCUSSED**

- ✓ Preferred start date: June 15, 2025, or as otherwise arranged by the successful candidate and search team.
- ✓ Full-time position desired; .8 role considered upon discussion.
- ✓ Salary and Benefit Package.

Please respond with a resume and cover letter to Pastor Dan Schroth: [dan@mckernanbaptist.ca](mailto:dan@mckernanbaptist.ca).

Position search closes March 30, 2025.