

## **Pastor of Youth and Digital Media Job Description**

The Pastor of Youth and Digital Media is responsible for ensuring vibrant, relevant and engaging student ministry as well as the comprehensive oversight of FBC's digital presence. These are to be executed in accordance with "Vision 2027" (and any subsequent revisions to it). This fulltime (40 hrs/wk) pastoral position is a vital member of the pastoral team who is seeking to extend FBC's kingdom-advancing influence in the wider community.

**Youth Ministry Responsibilities** (*Approximately 75% of allotted time with the understanding that the annual ministry calendar will provide a fluidity between the two main aspects of this staff position*).

- Seek to raise up young "Rooted and Reaching" disciples as defined by FBC's "[Vision 2027](#)" intentions. This primarily includes biblically based lessons and discussions and intentional prayer with and for students.
- Plan, execute, evaluate and modify as needed all ongoing student ministry programming ensuring that it meets the dynamic and changing needs and realities of youth culture while articulating the beliefs, practices and vision of FBC Charlottetown.
- Recruit, mentor, teach, encourage, delegate and supervise student ministry volunteers. This includes providing clear and concise volunteer expectations/job descriptions, providing supportive volunteer training and ensuring that ministry volunteers have every tool possible for ministry success.
- Ensure and maintain a safe environment for students as well as any vulnerable persons throughout all programming and activities.. This includes ensuring proper adherence to FBC Child Protection Policy obligations and maintaining accurate records associated with this policy.
- Other youth ministry related duties and responsibilities as required.

**Digital Media Responsibilities** (*Approximately 25% of allotted time with the understanding that the annual ministry calendar will provide a fluidity between the two main aspects of this staff position*).

- Leading/overseeing production and posting of all digital ministry resources utilized in the ministry at FBC. This includes live streaming content, required editing and archiving of worship services and special events, promotional video production and the creation of special content to be used in worship or other ministries.
- Regular collaboration and supportive interaction with our existing FBC Tech Team volunteers who remain under the oversight of the Pastor of Worship.
- Coordinating/scheduling online posting/promotion of digital content to social media, website, church app, YouTube channel, etc. for church events.
- Meeting regularly with the Pastor of Worship and the Ministry Assistant to determine ongoing needs related to visual announcements (in-person, foyer and online) and any other digital content requested/required.
- Meet with the Pastoral Team Lead quarterly to communicate sermon themes and other content that requires digital support or graphic design.

- Other digital media related duties and responsibilities as required.

**Accountability**

This position reports on a day-to-day basis to the Pastoral Team Lead. In addition, as with all ministry staff, this position is accountable to the Board of Deacons. From time to time, this staff member will be invited to meet in person with the Deacons to share vision, highlights, challenges and prayer requests.

**Qualifications:**

- Committed personal relationship with God that is demonstrated by the spiritual fruit in their life
- Related post-secondary education
- Current CBAC credentials, or willingness to pursue credentials, considered an asset
- Current Criminal Record Check and Vulnerable Sector Check (to be updated every 3 years)
- Prepared to fulfill requirements of and a willingness to pursue church membership with FBC
- Prior experience working with youth in some capacity
- Experience in church leadership considered an asset
- Experience in digital creativity with a strong online presence considered an asset

**Salary Range:**

\$40,000.00 - \$50,000.00

**How to Apply:**

Please submit your résumé and cover letter by email to [myfbc.search@gmail.com](mailto:myfbc.search@gmail.com).

**Deadline:**

Applications will be accepted until 11:59 p.m., May 31, 2025.