

## Camp Manager Job Description

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|--------------------------------------------------------|-------------------------------------------|
| <b>Denomination:</b> Christian and Missionary Alliance | <b>Church Size:</b> 350+                  |
| <b>Job Type:</b> Summer Position                       | <b>Position Status:</b> Full Time, Summer |
| <b>Potential Start Date:</b> May 4, 2025               | <b>Potential Duration:</b> 15 weeks       |
| <b>Department:</b> Children's Ministry                 | <b>Reports to:</b> Children's Pastor      |
| <b>Pay:</b> \$20.50 per hour                           |                                           |

### Summary

The Camp Manager will provide oversight over the camp staff and programming.

### Job Responsibilities

May include, but are not limited to, the following:

- **Programming and Event Assistance:** Assist with the preparation, planning, and execution of summer camps, children's ministry events, and Sunday morning programs. Contribute to creating inclusive, engaging, and age-appropriate programming using research and digital and approved AI tools that support social, emotional, and spiritual development in children.
- **Marketing:** Develop and implement a marketing campaign to recruit volunteers alongside the Pastor of Children's Discipleship and camp staff. Use digital and approved AI tools and creative communication strategies to promote programs and strengthen community engagement.
- **Curriculum Development:** Assist the camp staff in creating and revising curriculum for youth and children's camps. Develop activities that promote active play, creative expression, teamwork, problem-solving, and life skills development.
- **Conflict Resolution:** Apply conflict-resolution strategies to address disagreements among staff, volunteers, and participants.
- **Relationship Building & Community Care:** Build meaningful connections with children, youth, volunteers, and ministry leaders. Foster an inclusive environment where all participants feel valued and supported.
- **Team Collaboration and Initiative:** Work collaboratively with ministry and leadership teams to support smooth daily operations. Demonstrate responsibility, adaptability, and initiative when responding to unexpected situations or changes. Model strong work ethic and leadership qualities for volunteers and summer staff.
- **Leadership Rounding & Program Monitoring:** Conduct regular check-ins at program stations and rooms to support leaders, ensure safety, and maintain program flow. Address emerging needs promptly and provide guidance to staff as required.
- **Post-Camp Evaluation & Preparation:** Collect and assess feedback from participants, parents, and staff to support continuous program improvement. Assist with post-camp clean-up, organization, and preparation for upcoming camp weeks.
- **Personal & Professional Development:** Complete weekly reflections to track learning, accomplishments, and areas for growth.

- **Safety & Training Compliance:** Complete mandatory abuse-prevention and risk-management training. Uphold all organizational safety protocols and contribute to a healthy and inclusive work environment.
- **Leadership, Oversight & Team Support:** Provide leadership, direction, and encouragement to the camp staff team in partnership with the Pastor of Children's Discipleship. Conduct regular check-ins with staff to ensure clarity of responsibilities, offer feedback, and support skill development. Assist staff in delegating, coordinating, and managing responsibilities within their respective roles.
- **Staff Coordination & Meeting Leadership:** Co-lead staff meetings with the Pastor of Children's Discipleship, including preparing agendas, facilitating discussions, and supporting collaborative decisionmaking. Communicate program goals, expectations, and schedules clearly to staff and volunteers. Help integrate staff ideas, promote teamwork, and reinforce shared vision and values.
- **Program Quality & Safety Assurance:** Monitor program spaces to ensure high standards of safety, engagement, and care. Provide guidance and problem-solving support during programming to maintain smooth daily operations.
- **Communication & Reporting:** Provide timely updates to the Pastor of Children's Discipleship regarding program progress, staff needs, and emerging issues. Assist with documentation of program outcomes, challenges, and recommendations for future improvements.

### Skills & Qualities

- A strong understanding of our church's mission and purpose for camps.
- Must be independent, energetic, self-motivated, and flexible.
- Strong interpersonal and communication skills.
- Capable of leading a team and ability to work collaboratively.
- Experience in planning and leading children/youth programs and activities preferred.
- Ability to think strategically, to execute the envisioned projects and plans effectively.
- Ability to prioritize and multi-task with strong attention to detail.

### Characteristics

- To be a fully devoted follower of Christ, living with character and integrity.
- Fully aligned with the mission, vision, and values of Unionville Alliance Church
- Is a team player and acts as a positive role model for children, youth, and fellow staff.
- Strong oral and written English communication.
- Organized, punctual, responsible, takes initiative and reliable.

*Applicants must be 15-30 years old. Position is contingent upon obtaining the Canada Summer Job Grant. Submit your applications at [uachome.org/careers](https://uachome.org/careers).*

## Volunteer Services Director Job Description

**Denomination:** Christian and Missionary Alliance

**Job Type:** Summer Position

**Potential Start Date:** June 11, 2025

**Department:** Children's Ministry

**Pay:** \$18.50 per hour

**Church Size:** 350+

**Position Status:** Full Time, Summer

**Potential Duration:** 14 weeks

**Reports to:** Children's Pastor

### Summary

The Camp Volunteer Services Director will recruit and supervise the camp volunteer team.

### Job Responsibilities

May include, but are not limited to, the following:

- **Programming and Event Assistance:** Assist with the preparation, planning, and execution of summer camps, children's ministry events, and Sunday morning programs. Contribute to creating inclusive, engaging, and age-appropriate programming using research and digital and approved AI tools that support social, emotional, and spiritual development in children.
- **Marketing:** Use digital and approved AI tools to develop and implement a youth-friendly marketing strategy to increase volunteer engagement and promote camp programs.
- **Curriculum Development:** Assist staff in developing and revising curriculum for children and youth programs, ensuring activities are inclusive and accessible.
- **Conflict Resolution:** Apply conflict-resolution strategies to address disagreements among staff, volunteers, and participants. Promote a safe, respectful, and supportive environment by modelling positive communication and emotional regulation.
- **Relationship Building & Community Care:** Build meaningful connections with children, youth, volunteers, and ministry leaders. Foster an inclusive environment where all participants feel valued and supported.
- **Team Collaboration and Initiative:** Work collaboratively with ministry and leadership teams to support smooth daily operations. Demonstrate responsibility, adaptability, and initiative when responding to unexpected situations or changes.
- **Leadership Rounding & Program Monitoring:** Conduct regular check-ins across stations and program rooms to ensure safety, smooth operations, and adequate staff/volunteer support. Identify needs, escalate concerns to supervisors, and provide hands-on assistance as required.
- **Post-Camp Evaluation & Preparation:** Assist with post-camp clean-up, organization, and preparation for upcoming camp weeks.
- **Personal & Professional Development:** Complete weekly reflections to track learning, accomplishments, and areas for growth.
- **Safety & Training Compliance:** Complete mandatory abuse-prevention and risk-management training. Uphold all organizational safety protocols and contribute to a healthy and inclusive work environment.

- **Volunteer Recruitment & Onboarding:** Support the development and rollout of a marketing campaign to recruit youth and adult volunteers. Lead the volunteer onboarding process, including interviews, background checks, child-protection training, and basic skills training. Match volunteers to roles that align with their strengths, interests, and developmental goals.
- **Volunteer Training & Skill Development:** Use digital and AI approved tools to co-develop and update training modules for camp volunteers. Co-lead volunteer training sessions for both youth and adult volunteers.
- **Volunteer Communication:** Collaborate with the Administrative Coordinator to communicate onboarding requirements, training schedules, and daily camp logistics. Help facilitate morning briefings and end-of-day volunteer debriefs to evaluate successes, identify challenges, and guide program improvements.
- **Volunteer Scheduling & Support:** Assist with volunteer scheduling and respond to daily or last-minute schedule changes by identifying appropriate replacements. Ensure volunteers feel equipped, supported, and confident in their roles throughout each program day. Provide on-the-ground support and guidance, ensuring volunteers remain focused and engaged with participants.
- **Program Preparation & Delegation:** Assist with assigning tasks to volunteers during camp preparation, ensuring efficient organization, setup, and readiness for program activities.
- **Volunteer Appreciation:** Lead the planning and delivery of an appreciation event to recognize and celebrate the contributions of volunteers and youth leaders

### Skills & Qualities

- A strong understanding of our church's mission and purpose for camps.
- Must be independent, energetic, self-motivated, and flexible.
- Strong interpersonal and communication skills.
- Capable of leading a team and ability to work collaboratively.
- Experience in volunteer management preferred.
- Ability to think strategically, to execute the envisioned projects and plans effectively.
- Ability to prioritize and multi-task with strong attention to detail.

### Characteristics

- To be a fully devoted follower of Christ, living with character and integrity.
- Fully aligned with the mission, vision, and values of Unionville Alliance Church
- Is a team player and acts as a positive role model for children, youth, and fellow staff.
- Strong oral and written English communication.
- Organized, punctual, responsible, takes initiative and reliable.

*Applicants must be 15-30 years old. Position is contingent upon obtaining the Canada Summer Job Grant. Submit your applications at [uachome.org/careers](https://uachome.org/careers).*

## Inclusion Coordinator Job Description

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|--------------------------------------------------------|-------------------------------------------|
| <b>Denomination:</b> Christian and Missionary Alliance | <b>Church Size:</b> 350+                  |
| <b>Job Type:</b> Summer Position                       | <b>Position Status:</b> Full Time, Summer |
| <b>Potential Start Date:</b> June 11, 2025             | <b>Potential Duration:</b> 14 weeks       |
| <b>Department:</b> Children's Ministry                 | <b>Reports to:</b> Children's Pastor      |
| <b>Pay:</b> \$18.50 per hour                           |                                           |

### Summary

The Camp Inclusion Coordinator will support the inclusion of all campers of all abilities.

### Job Responsibilities

May include, but are not limited to, the following:

- **Programming and Event Assistance:** Assist with the preparation, planning, and execution of summer camps, children's ministry events, and Sunday morning programs. Contribute to creating inclusive, engaging, and age-appropriate programming using research and digital and approved AI tools that support social, emotional, and spiritual development in children.
- **Marketing:** Support the development of a marketing and outreach campaign to recruit buddy volunteers.
- **Curriculum Development:** Assist staff in developing and revising curriculum for children and youth programs, ensuring activities are inclusive and accessible. Develop activities that promote active play, creative expression, teamwork, problem-solving, and life skills development.
- **Conflict Resolution & Positive Behaviour Support:** Apply conflict-resolution strategies to address disagreements among staff, volunteers, and participants. Promote a safe, respectful, and supportive environment by modelling positive communication and emotional regulation.
- **Relationship Building & Community Care:** Build meaningful connections with children, youth, volunteers, and ministry leaders. Foster an inclusive environment where all participants feel valued and supported.
- **Team Collaboration and Initiative:** Work collaboratively with ministry and leadership teams to support smooth daily operations. Demonstrate responsibility, adaptability, and initiative when responding to unexpected situations or changes. Model strong work ethic and leadership qualities for volunteers and summer staff.
- **Leadership Rounding & Program Monitoring:** Conduct regular check-ins at program stations and rooms to support leaders, ensure safety, and maintain program flow. Address emerging needs promptly and provide guidance to staff as required.
- **Post-Camp Evaluation & Preparation:** Collect and assess feedback from participants, parents, and staff to support continuous program improvement. Assist with post-camp clean-up, organization, and preparation for upcoming camp weeks.
- **Personal & Professional Development:** Complete weekly reflections to track learning, accomplishments, and areas for growth.

- **Safety & Training Compliance:** Complete mandatory abuse-prevention and risk-management training. Uphold all organizational safety protocols and contribute to a healthy and inclusive work environment.
- **Volunteer Onboarding & Recruitment:** Lead orientation and training sessions specifically focused on inclusion and accessibility.
- **Training Development:** Use digital and AI tools to create, adapt, and deliver inclusion-focused training modules for staff and volunteers, incorporating best practices for supporting physical, intellectual, behavioural, and developmental differences. Promote a culture of empathy, equity, and proactive support across the camp team.
- **Family & Camper Intake:** Conduct intake calls and meetings with families of campers who have disabilities or behavioural considerations to understand support needs. Complete inclusion intake forms and collaborate with families to implement appropriate accommodations. Use digital and AI approved tools to create and modify activities and curriculum to ensure accessibility and meaningful participation - such as visual schedules, modified instructions, social stories, etc.
- **Direct Inclusion Support:** Provide one-on-one or small-group assistance to campers requiring additional support. - Implement accommodations such as visual schedules, sensory tools, adapted games, or communication strategies. Foster an inclusive, safe, and supportive camp environment where all children can succeed.
- **Leadership & Team Support:** Check in daily with buddy volunteers and special-needs counsellors, offering feedback, coaching, and emotional support. Help monitor safety, uphold inclusion standards, and quickly address concerns.

### Skills & Qualities

- A strong understanding of our church's mission and purpose for camps.
- Must be independent, energetic, self-motivated, and flexible.
- Strong interpersonal and communication skills.
- Ability to work collaboratively.
- Experience in inclusion for children/youth programs and activities.
- Ability to think strategically, to execute the envisioned projects and plans effectively.
- Ability to prioritize and multi-task with strong attention to detail.

### Characteristics

- To be a fully devoted follower of Christ, living with character and integrity.
- Fully aligned with the mission, vision, and values of Unionville Alliance Church
- Is a team player and acts as a positive role model for children, youth, and fellow staff.
- Strong oral and written English communication.
- Organized, punctual, responsible, takes initiative and reliable.

*Applicants must be 15-30 years old. Position is contingent upon obtaining the Canada Summer Job Grant. Submit your applications at [uachome.org/careers](https://uachome.org/careers).*

## Administrative Coordinator Job Description

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|--------------------------------------------------------|-------------------------------------------|
| <b>Denomination:</b> Christian and Missionary Alliance | <b>Church Size:</b> 350+                  |
| <b>Job Type:</b> Summer Position                       | <b>Position Status:</b> Full Time, Summer |
| <b>Potential Start Date:</b> June 11, 2025             | <b>Potential Duration:</b> 14 weeks       |
| <b>Department:</b> Children's Ministry                 | <b>Reports to:</b> Children's Pastor      |
| <b>Pay:</b> \$18.50 per hour                           |                                           |

### Summary

The Camp Administrative Coordinator will provide administrative and organizational support for the camp team.

### Job Responsibilities

May include, but are not limited to, the following:

- **Programming and Event Assistance:** Assist with the preparation, planning, and execution of summer camps, children's ministry events, and Sunday morning programs. Contribute to creating inclusive, engaging, and age-appropriate programming using research and digital and approved AI tools that support social, emotional, and spiritual development in children.
- **Marketing:** Use digital and AI-assisted tools to design engaging social media campaigns to recruit campers and volunteers, highlight camp activities, and showcase achievements. Use digital tools and creative communication strategies to promote programs and strengthen community engagement.
- **Curriculum Development:** Assist staff in developing and revising curriculum for children and youth programs, ensuring activities are inclusive and accessible. Develop activities that promote active play, creative expression, teamwork, problem-solving, and life skills development.
- **Conflict Resolution & Positive Behaviour Support:** Apply conflict-resolution strategies to address disagreements among staff, volunteers, and participants. Promote a safe, respectful, and supportive environment by modelling positive communication and emotional regulation.
- **Relationship Building & Community Care:** Build meaningful connections with children, youth, volunteers, and ministry leaders. Foster an inclusive environment where all participants feel valued and supported.
- **Team Collaboration and Initiative:** Work collaboratively with ministry and leadership teams to support smooth daily operations. Demonstrate responsibility, adaptability, and initiative when responding to unexpected situations or changes. Model strong work ethic and leadership qualities for volunteers and summer staff.
- **Leadership Rounding & Program Monitoring:** Conduct regular check-ins at program stations and rooms to support leaders, ensure safety, and maintain program flow. Address emerging needs promptly and provide guidance to staff as required.
- **Post-Camp Evaluation & Preparation:** Collect and assess feedback from participants, parents, and staff to support continuous program improvement. Assist with post-camp clean-up, organization, and preparation for upcoming camp weeks.

- **Personal & Professional Development:** Complete weekly reflections to track learning, accomplishments, and areas for growth
- **Safety & Training Compliance:** Complete mandatory abuse-prevention and risk-management training. Uphold all organizational safety protocols and contribute to a healthy and inclusive work environment.
- **Organization:** Maintain organized digital workspaces (Google Drive, Planning Center, Jotform). Leverage AI and digital tools to streamline workflow. Create and maintain an inventory list of all camp supplies.
- **Budget Management:** Track and manage camp purchases, and submit reimbursements with approval. Maintain camp budget and finances.
- **Registrations:** Manage camper registrations, ensuring all forms and documentation are complete, accurate, and stored securely. Use digital systems and automated reminders to simplify processes.
- **Communication:** Keep families informed about camp activities, schedules, and updates through email, phone, and website communication. Assist the Camp Manager in preparing daily/weekly highlights for families and staff.
- **Volunteer Coordination:** Collaborate with the Volunteer Manager to recruit, onboard, and schedule volunteers. Use digital platforms to coordinate schedules, track onboarding, and enhance volunteer engagement.
- **Post-Camp Administration** - Safely store incident reports, medical forms, and other documentation digitally. - Maintain organized records for hand-off to the following year's staff.

### Skills & Qualities

- A strong understanding of our church's mission and purpose for camps.
- Must be independent, energetic, self-motivated, and flexible.
- Strong interpersonal and communication skills.
- Ability to work collaboratively.
- Experience in administration preferred.
- Ability to think strategically, to execute the envisioned projects and plans effectively.
- Ability to prioritize and multi-task with strong attention to detail.

### Characteristics

- To be a fully devoted follower of Christ, living with character and integrity.
- Fully aligned with the mission, vision, and values of Unionville Alliance Church
- Is a team player and acts as a positive role model for children, youth, and fellow staff.
- Strong oral and written English communication.
- Organized, punctual, responsible, takes initiative and reliable.

*Applicants must be 15-30 years old. Position is contingent upon obtaining the Canada Summer Job Grant. Submit your applications at [uachome.org/careers](https://uachome.org/careers).*

## Camp Leader Job Description

**Denomination:** Christian and Missionary Alliance      **Church Size:** 350+  
**Job Type:** Summer Position      **Position Status:** Full Time, Summer  
**Potential Start Date:** June 29, 2025      **Potential Duration:** 7 weeks  
**Department:** Children's Ministry      **Reports to:** Children's Pastor  
**Pay:** \$17.60 per hour

### Summary

Last summer, we had 400 campers join us for Power Up! Camps. Camp Leaders help to facilitate the daily activities of the camps.

### Job Responsibilities

May include, but are not limited to, the following:

- **Camp Preparation & Planning:** Under the direction of the Camp Manager, coordinate and lead volunteers in all pre-camp setup activities, including décor, activity stations (recreation, crafts, DIY snacks, Bible station, etc.), and game preparation. Use digital tools and approved AI tools to create camp materials such as daily schedules, activity instructions, visual aids, and support the development of social media content, promotional materials, and camp activities. Collaborate with camp staff and the Pastor of Children's Discipleship to design and organize engaging programming for 75+ children each week.
- **Camp Leadership & Program Support:** Assist in two to three Sunday morning programs (scheduled in advance). Provide daily leadership as a station leader or group leader in a camp environment serving 75+ children. Ensure all materials and resources are prepared and available for each day's activities. Assist with daily setup and tear-down, and actively contribute insights during post-camp debriefs with staff and volunteers.
- **Teamwork & Initiative:** Build strong working relationships with ministry leaders and volunteers across the church. Demonstrate initiative by anticipating needs, adapting to schedule changes, and responding proactively to unexpected challenges. Complete additional duties and special projects as assigned.
- **Conflict Resolution:** Address and mediate conflicts between children as needed. Model positive behaviour and reinforce a safe, inclusive, and supportive camp environment.
- **Relationship Building & Engagement:** Actively engage with campers, getting to know their interests, needs, and personalities. Build meaningful relationships with children and leaders.
- **Post-Camp Support:** Participate in end-of-week camp clean-up, including removal of decorations and preparation for the upcoming week's program. Contribute thoughtfully to team debriefs with camp staff and ministry leaders.
- **Personal & Professional Growth:** Complete brief weekly reflections to evaluate personal development, performance, and learning experiences.

### Skills & Qualities

- A strong understanding of our church's mission and purpose for camps.
- Must be energetic, self-motivated, and flexible.
- Strong interpersonal and communication skills.
- Capable of leading a small group and ability to work collaboratively.
- Experience in leading children/youth programs and activities preferred.
- Ability to prioritize and multi-task with strong attention to detail.

### Characteristics

- To be a fully devoted follower of Christ, living with character and integrity.
- Fully aligned with the mission, vision, and values of Unionville Alliance Church
- Is a team player and acts as a positive role model for children, youth, and fellow staff.
- Strong oral and written English communication.
- Organized, punctual, responsible, takes initiative and reliable.

*Applicants must be 15-30 years old. Position is contingent upon obtaining the Canada Summer Job Grant. Submit your applications at [uachome.org/careers](http://uachome.org/careers).*

## Special Needs Counsellor Job Description

**Denomination:** Christian and Missionary Alliance      **Church Size:** 350+  
**Job Type:** Summer Position      **Position Status:** Full Time, Summer  
**Potential Start Date:** June 29, 2025      **Potential Duration:** 7 weeks  
**Department:** Children's Ministry      **Reports to:** Children's Pastor  
**Pay:** \$17.60 per hour

### Summary

Last summer, we had 400 campers join us for Power Up! Camps. Camp Leaders help to facilitate the daily activities of the camps.

### Job Responsibilities

May include, but are not limited to, the following:

- **Camp Preparation & Accessible Program Planning:** Under the direction of the Inclusion Coordinator, lead volunteers in preparing inclusive environments for children of all abilities. Review family meeting notes to understand individual needs. Adapt camp activities to be accessible and engaging, create visual schedules, and prepare sensory-friendly or alternative resources as needed. Collaborate with camp staff and the Pastor of Children's Discipleship to design accessible programming for all campers.
- **Digital Tools, Visual Supports & AI-Assisted Adaptations:** Use digital tools—including presentation software, design platforms, adaptive communication apps, and approved AI tools—to create visual schedules, social stories, modified instructions, and individualized supports for campers with disabilities. Utilize technology responsibly to enhance accessibility, communication, and engagement.
- **Event & Program Support:** Assist with two to three Sunday morning children's programs (scheduled in advance).
- **Teamwork, Initiative & Professional Conduct:** Build strong relationships with ministry leaders, camp staff, volunteers, and families. Demonstrate initiative by anticipating camper needs, preparing ahead for transitions or behavioural challenges, and adapting plans when unexpected changes occur. Serve as a positive role model of compassion, inclusion, and leadership for the entire camp team.
- **Camp Leadership & One-on-One Support:** Serve as a one-on-one buddy (Special Needs Counsellor) for children with disabilities, providing emotional, physical, and social support throughout the day. Help each child integrate into group activities and navigate the camp environment. Model and encourage person-first language when responding to children who have questions about disabilities. Ensure all individualized materials and supports are prepared daily.
- **Ongoing Communication with Camp Coordinator:** Maintain ongoing communication with the Camp Coordinator to assess camper progress, adjust supports, and ensure the highest quality of individualized care. Participate in daily check-ins and planning discussions as required.

- **Relationship Building:** Develop meaningful, supportive relationships with children. Learn each child's interests, strengths, and communication style to promote comfort, belonging, and engagement. Build rapport with camp staff and volunteers to foster a cohesive, collaborative team environment.
- **Post-Camp Support & Debriefing:** Participate fully in end-of-day and end-of-week debriefs with camp staff and leadership. Contribute constructive feedback to improve future accessibility. Assist with camp clean-up and preparation for the following week's setup.
- **Personal & Professional Development:** Complete a brief weekly reflection analyzing experiences, skill development, and personal growth.

### Skills & Qualities

- A strong understanding of our church's mission and purpose for camps.
- Must be energetic, self-motivated, and flexible.
- Strong interpersonal and communication skills.
- Capable of leading a small group and ability to work collaboratively.
- Experience in leading children/youth programs and activities preferred.
- Ability to prioritize and multi-task with strong attention to detail.

### Characteristics

- To be a fully devoted follower of Christ, living with character and integrity.
- Fully aligned with the mission, vision, and values of Unionville Alliance Church
- Is a team player and acts as a positive role model for children, youth, and fellow staff.
- Strong oral and written English communication.
- Organized, punctual, responsible, takes initiative and reliable.

*Applicants must be 15-30 years old. Position is contingent upon obtaining the Canada Summer Job Grant. Submit your applications at [uachome.org/careers](https://uachome.org/careers).*

## Photographer/Videographer Job Description

**Denomination:** Christian and Missionary Alliance

**Job Type:** Summer Position

**Potential Start Date:** June 29, 2025

**Department:** Children's Ministry

**Pay:** \$500 per video (up to 4 weeks)

**Church Size:** 350+

**Position Status:** Contract, Summer

**Potential Duration:** 4 weeks

**Reports to:** Director of Creative Communications

### Summary

Last summer, we had 400 campers join us for Power Up! Camps. Camp Leaders help to facilitate the daily activities of the camps.

### Job Responsibilities

May include, but are not limited to, the following:

- **Gathering Footage:** Capture vibrant, engaging photos and videos that attract a following on social media. Improve image and video quality using various editing methods. Organize and maintain photo and video archives.
- **Highlight Videos:** Envision and create weekly highlight videos for Summer Camp. Create promotional and testimonial videos for distribution on social media, website, etc. as directed.
- **Communication:** Communicate and work with camp staff as needed to create postcards with photos for each camper team for each week post-camp.
- **Personal and Professional Development:** Attend appropriate educational opportunities (typically online conferences). Create and implement an individual development plan (IDP) targeting areas of growth; complete a brief weekly reflection regarding experience, tasks, and self-improvement.

### Skills & Qualities

- A strong understanding of our church's mission and purpose for camps.
- Energetic, self-motivated, and flexible with strong interpersonal and communication skills.
- Experience with photography, videography, and social media platforms.
- Willingness to accommodate specific individuals who cannot be captured on film.
- Friendliness and the ability to engage with the people they are capturing.
- Ability to prioritize and multi-task with strong attention to detail.

### Characteristics

- To be a fully devoted follower of Christ, living with character and integrity.
- Fully aligned with the mission, vision, and values of Unionville Alliance Church
- Is a team player and acts as a positive role model for children, youth, and fellow staff.
- Strong oral and written English communication.
- Organized, punctual, responsible, takes initiative and reliable.

Submit your applications at [uachome.org/careers](https://uachome.org/careers)

## Camp Leader (Camp Weeks Only) Job Description

|                                                        |                                           |
|--------------------------------------------------------|-------------------------------------------|
| <b>Denomination:</b> Christian and Missionary Alliance | <b>Church Size:</b> 350+                  |
| <b>Job Type:</b> Summer Position                       | <b>Position Status:</b> Full Time, Summer |
| <b>Potential Start Date:</b> June 29, 2025             | <b>Potential Duration:</b> 3 weeks        |
| <b>Department:</b> Children's Ministry                 | <b>Reports to:</b> Children's Pastor      |
| <b>Pay:</b> weekly stipend TBD                         |                                           |

### Summary

Last summer, we had 400 campers join us for Power Up! Camps. Camp Leaders help to facilitate the daily activities of the camps.

### Job Responsibilities

May include, but are not limited to, the following:

- **Camp Leadership & Program Support:** Assist in two to three Sunday morning programs (scheduled in advance). Provide daily leadership as a station leader, group leader, or buddy in a camp environment serving 75+ children. Assist with daily setup and tear-down, and actively contribute insights during post-camp debriefs with staff and volunteers.
- **Teamwork & Initiative:** Build strong working relationships with ministry leaders and volunteers. Demonstrate initiative by anticipating needs, adapting to schedule changes, and responding proactively to unexpected challenges. Complete additional duties as assigned.
- **Conflict Resolution:** Address and mediate conflicts between children as needed. Model positive behaviour and reinforce a safe, inclusive, and supportive camp environment.
- **Relationship Building & Engagement:** Actively engage with campers, getting to know their interests, needs, and personalities. Build meaningful relationships with children and leaders.

### Skills & Qualities

- A strong understanding of our church's mission and purpose for camps.
- Energetic, self-motivated, and flexible with strong interpersonal and communication skills.
- Capable of leading a small group and ability to work collaboratively.
- Experience in leading children/youth programs and activities preferred.
- Ability to prioritize and multi-task with strong attention to detail.

### Characteristics

- To be a fully devoted follower of Christ, living with character and integrity.
- Fully aligned with the mission, vision, and values of Unionville Alliance Church
- Is a team player and acts as a positive role model for children, youth, and fellow staff.
- Strong oral and written English communication.
- Organized, punctual, responsible, takes initiative and reliable.

Submit your applications at [uachome.org/careers](https://uachome.org/careers).