FIRST BAPTIST CHURCH OF DECATUR

221 S 4th Street, Decatur, IN 46733 | fbcofdecatur@gmail.com

POSITION SUMMARY & DESCRIPTION

First Baptist Church of Decatur in northeast Indiana is in search of a pastor. Our congregation is a family of believers that seeks to give of ourselves, our talents, and our funds to support missions both locally and abroad while also showing compassion and loving care to those within our physical sphere. We are seeking an individual to fulfill pastoral roles such as preaching, congregational care, and teaching from a solid Biblical foundation. The ideal candidate will be a discerning leader who possesses the ability to foster congregational growth by creatively involving both church members and the wider community in new initiatives.

RESPONSIBILITES

- Worship: Prepare a Biblically-based sermon to deliver during each Sunday morning worship service. Be present at the church before the worship service, welcome attendees and newcomers, and be visible during the Sunday School hour. Participate in the worship service by song, praise, and fellowship. Lead a time of prayer during the morning worship and take prayer requests. Administer the serving of Holy communion to the congregation on the first Sunday of each month. Regularly give an invitation to accept Christ and pray with anyone coming forward.
- Special Services: Throughout the year, work closely with deacons, musicians, and worship leaders to organize special services such as Mission Emphasis Sunday, Easter Sonrise Service, and the Christmas Eve Candlelight service. In addition, develop and deliver a sermon for each of these important events, when appropriate.
- Special Occasions: Conduct wedding and funeral services as well as baptisms and baby dedications. Coordinate approval and preparation of these events with the deacons and deaconesses.
- Communication and Correspondence: Collaborate with the church secretary, clerk, and deaconesses to engage with the church community through various channels such as emails, Facebook, the annual Pastor's report, etc.
- Corporate Prayer and Study: Work with the appropriate boards to facilitate a Bible study and/or prayer group which can take place either Sunday night or during the week. When needed, prepare classes for new members and pre-marital sessions.
- Work/Office Hours: A 30-35 hybrid work week, decided upon with the deacon board, will include time allocated for meetings, visitation, sermon preparation, personal study, counseling, prayer for congregation members and the church as a whole, and equipping the church members to do ministry (Eph. 4:11-16).

- Visitation: Coordinate with congregation members, ensuring regular visits and connection with shut-in congregants both at home and in local nursing facilities. Prioritize visits to those who are hospitalized, particularly during surgical procedures or times of critical illness. Administer the serving of Holy communion to shut-ins on a regular basis. Collaborate with deacons/deaconesses to enhance this ministry and provide support to those in need.
- Community Involvement: Make an effort to be visible in the community via channels such the school systems, community events, etc. Engage and keep contact with church's local ministry partners. Be an active member of the Decatur Ministerial Association and participate and/or attend its community worship services throughout the year. Offer to occasionally lead the worship service at the Adams Woodcrest nursing home.
- New Program Development: In conjunction with the appropriate boards, organize and implement new programs for the church in areas such as church growth, outreach, evangelism, and bible studies.
- Denominational Involvement: Participate in the life of the American Baptist Churches of Indiana/Kentucky by attending local pastor gatherings (if available) and/or conferences. Encourage involvement and giving for International Ministries and the annual ABC national offerings.
- Support the Ministries of the Church: Attend and participate in church activities/events.
- Committees: Attend quarterly church business meetings, monthly church council meetings, monthly deacon meetings, and meetings of the Board of Christian Education.

REPORTING

- Deacons: Report to the deacon board for spiritual support and discussion about performance and concerns from the pastor and/or congregation. Routinely review how the church's objectives and vision are being accomplished.
- Church Council Meetings: Offer an oral monthly report of pastoral activities at monthly church council meetings.
- Business Meetings: Offer an oral report of pastoral activities to the congregation at quarterly church business meetings.
- Annual Report: At the end of the calendar year, prepare a written report of the pastoral activities and the spiritual condition of the church for the completed year.

SUBMISSIONS

Interested persons should submit a cover letter and resume to the First Baptist Church of Decatur Pulpit Committee Chairman, Arron Foreman, at fbcofdecatur@gmail.com